

Southern Marin Emergency Medical Paramedic System
Regular Meeting of the Board of Directors
WEDNESDAY, MAY 17, 2023
APPROVED MINUTES

BOARD MEMBERS PRESENT: Marin County – James Devitt; Mill Valley – Jim Wickham; Southern Marin – Peter Fleming, Tiburon – Robert Miller; Belvedere – Dr. Thomas Cromwell

ALSO PRESENT: Chief Pearce, Chief Tubbs, Deputy Chief Tom Welch, CQI Specialist Heather Price Fair and TFPD Executive Assistant Nicole Chaput (Interim Board Clerk)

ABSENT: Battalion Chief Todd Overshiner and EMS Specialist Jen Glazier

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

SMEMPS Interim Board Clerk Nicole Chaput conducts roll call due to hybrid meeting:

Devitt – Present

Wickham – Present

Fleming – Present

Miller – Present

Cromwell – Present

2. CONSENT CALENDAR

A. Approval of Minutes, Wednesday, September 7, 2022

B. Finance Report

C. Approval of Payments

D. Collection Reports

E. Conflict of Interest Code

F. Preliminary Budget FY 2023-24

G. Acceptance of Audit Submission

H. Member Disbursements, FY ending June 30, 2022

M/S Miller, Wickham to approve the Consent Calendar

Vote by roll call:

Devitt – Aye

Wickham – Aye

Fleming – Aye

Miller – Aye

3. PUBLIC OPEN TIME for items not on the agenda

No public participation.

4. CHIEF'S REPORT

A. Liaison Chief's Report

Administration

The Preliminary Budget for FY 2023-24 reflects an increase in revenue-related IGT and GEMT funding, expenditures remain relatively static with increases in communications, and fuel and carryover balances in capital for ambulance build delays.

The Covid Pandemic is declared over by the World Health Organization. The impacts of this will continue for years to come. Chief Pearce is very proud of our personnel for their willingness and ability to maintain our operational readiness during a period of many unknowns and mandates, and for supporting the often-changing efforts to promptly get the vaccinations to as many constituents as possible. We are better prepared following these events and will remain vigilant to whatever may be next.

The Admin and Ops Chiefs received draft results from the 2021 Ambulance redeployment study. We will be reviewing the results identified in the document and have recommendations for the Board at the September meeting. Several measures were monitored toward identifying any benefits and impacts of the proposal and the study.

Supply chain disruptions, particularly related to ambulances, continue. We originally anticipated delivery of Medic 10 last fiscal year but, at this point, we now anticipate delivery by end of the year. We remain on solid footing with medical supplies; however, we are investigating opportunities to retain tighter controls on inventory and supply needs with newer technology.

B1515 EMS Battalion Chief Todd Overshiner Update May 2023:

- The Regional Academy started in the last week of March with 22 new recruits. Brett Hughes, Shane Redmond and Travis Fox fill the Lead Coordinator positions. Our EMS Education Team, Bridget Peterson, Todd Overshiner, Heather Price Fair, Jen Glazier and Dr. Mark Bason-Mitchell, will be once again assisting with the EMS orientation of the new recruits. Every Friday of the academy, Bridget will be conducting specific Policy classes to prepare the new Medics for their Paramedic accreditation exam.
- EMS Monthly Education is ongoing. During the summer, S MEMPS outdoor trauma-related incidents trend up. The refresher training focuses on these call types.
 - Topics include:
- Pediatric Advanced Life Support and Advanced Cardiac Life Support refresher classes this spring.
- Trauma Classes – was a huge success in in all agencies and completed this spring.
- Completed: Policy and Procedures Updates in March.

- Completed: Multi Casualty Incident Tabletop in April.
- Cardiac training in May
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EMS Specialist Jen Glazier

- Met with new Bound Tree Medical Supplies rep, Eddie McThorn, and regional sale director, Pablo Alvarez, about future EMS equipment and supplies ordering. Also looking into Operative IQ, which is a web-based ordering system to improve inventory control and streamline future orders.
- Improvements are being made to Station 7 supply facility.

C.Q.I. Specialist Heather Price Fair – Report 1/1/22-12/31/22:

Calls by Disposition:

Disposition	Number of Runs	Percent of Total Runs
Agency Name (dAgency.03): Southern Marin Emergency Medical Paramedic System(SMEMPS)		
Transported by this EMS Unit	2,996	57.12%
Canceled (Prior to Arrival At Scene)	663	12.64%
Patient Treated, Refused Transport (AMA)	613	11.69%
No Patient Found (Canceled on scene)	341	6.50%
Lift Assist	281	5.36%
No Treatment/Transport Required (RAS)	98	1.87%
Patient Refused Evaluation/Care (AMA)	96	1.83%
Patient Treated, Released (RAS)	63	1.20%
Patient Dead at Scene-No Resuscitation Attempted	58	1.11%
Patient Dead at Scene-Resuscitation Attempted	19	0.36%
Transferred Care to Another EMS Unit	12	0.23%

Disposition	Number of Runs	Percent of Total Runs
Transported to Landing Zone	5	0.10%
	Total: 5,245	Total: 100.00%
	Total: 5,245	Total: 100.00%

Calls by Destination:

Destination	Number of Transports	Percent of Transports
Marin Health Medical Center	2,258	75.39%
Kaiser Permanente, San Rafael	682	22.77%
Novato Community Hospital	24	0.80%
UCSF Medical Center at Parnassus	13	0.43%
CPMC-Van Ness	5	0.17%
Veterans Administration Medical Center, San Francisco	3	0.10%
California Pacific Medical Center, California West	2	0.07%
Kaiser Permanente, San Francisco	2	0.07%
San Francisco General Hospital	2	0.07%
California Pacific Med Ctr - Davies Campus	1	0.03%
Petaluma Valley Hospital	1	0.03%
St. Mary's Medical Center	1	0.03%
UCSF Benioff Children's Hospital	1	0.03%
	Total: 2,995	Total: 100.00%

Calls by City:

City	Number of Runs	Percent of Total Runs
MILL VALLEY	2,433	46.43%
SAUSALITO	864	16.49%
TIBURON	788	15.04%
MARIN CITY	447	8.53%
BELVEDERE	173	3.30%
ALM	152	2.90%
GGN	120	2.29%
CORTE MADERA	54	1.03%
City of Mill Valley	47	0.90%
MTT	40	0.76%
MUIR BEACH	36	0.69%
STINSON BEACH	16	0.31%
City of Sausalito	15	0.29%
LARKSPUR	15	0.29%
No label	10	0.19%
KENTFIELD	5	0.10%
SAN RAFAEL	4	0.08%
Town of Tiburon	4	0.08%
FAIRFAX	3	0.06%

City	Number of Runs	Percent of Total Runs
Muir Beach Census Designated Place	3	0.06%
SAN QUENTIN	3	0.06%
GREENBRAE	2	0.04%
NOVATO	2	0.04%
Town of Fairfax	2	0.04%
City of Half Moon Bay	1	0.02%
Stinson Beach Census Designated Place	1	0.02%
	Total: 5,240	Total: 100.00%

5. BOARD COMMENTS

Devitt commented that the annual audit report was “perfect”. It was announced that this would be Wickham’s last S MEMPS Board meeting due to the SMFD and MVFD merger.

6. ADJOURNMENT

M/S Wickham, Fleming to adjourn
 Vote by roll call:
 Devitt – Aye
 Wickham - Aye
 Fleming – Aye
 Miller – Aye

Meeting adjourned at 6:48 p.m.